

ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: _____ Project No.: _____
Project Description: 1.50" Domestic Service
11290 Broadway ALTN

Item Description:

Agreement Professional Service Contract Amendment Change Order
 BCD NYSDOT Agreement Contract Documents Addendum
 Recommendation for Award of Contract Recommendation to Reject Bids
 Request for Proposals
 Other Refund Connection Fee

Action Requested:

Board Authorization to Execute Legal Approval
 Board Authorization to Award Execution by the Chairman
 Board Authorization to Advertise for Bids Execution by the Secretary to the Authority
 Board Authorization to Solicit Request for Proposals
 Other Board Approval to Refund Connection Fee

Approvals Needed:

APPROVED AS TO CONTENT:

Department Head Leonard F. Konoluh Date: 5-16-19
 Risk Manager _____ Date: _____
 Director of Administration _____ Date: _____
 Executive Engineer Russell J. Stoll Date: 5/16/19

APPROVED AS TO FORM:

Legal _____ Date: _____

APPROVED FOR BOARD RESOLUTION:

Secretary to the Authority [Signature] Date: 5/20/19

Remarks: Applied for a 1.50" service but switched to a
6" combination service

Resolution Date: _____ Item No: _____

ERIE COUNTY WATER AUTHORITY

NEW SERVICE REFUNDS

DATE: 5/15/19

TO: BUSINESS OFFICE MANAGER Steve D'Amico
ACCOUNTING DEPARTMENT Karen Prendergast

FROM: CUSTOMER SERVICE Amy E. Kirst

SUBJECT: REFUND CONNECTION FEE 2400.00
OTHER _____

TO: APPLICANT MAILING ADDRESS:

NAME: Lucas James
STREET: 43 Conrad St.
TOWN: Depew, NY ZIP: 14043

FOR: SERVICE ADDRESS DATE OF APPLICATION 11/28/18
BLDG. NUMBER 11290 SVC. INST. NO. 680931
LOT NUMBER _____ RECEIPT NO. 774412
STREET Broadway WORK ORDER CONN. LIST NO. 2018-45
TOWN Alden SIZE OF CONNECTION 1.5"
DATE OF RECEIPT 11/28/18

EXPLANATION:

Lucas James paid \$2400.00 for a 1.5" service. The plans were changed to a 6" Combination Service.

	<u>DATE</u>	<u>REFUND</u>
PREPARED BY: <u>Amy E. Kirst</u>	<u>5/15/19</u>	AMOUNT _____
AUTHORIZED BY: _____	_____	DATE _____
		CHECK NO. _____
		ITEM NO. _____
		ITEM DATE _____
		PREPARED BY _____

CC: Accounting
Files



LJConstructionWNY.com
Lucas James 989-9494
3439 Walden Ave.
Lancaster NY 14043

Amy Kirst,

Regarding property at 11290 Broadway:

We paid \$2400 for 1 ½ " and we are switching to 6" Combo
Requesting Refund for \$2400 please?

Thank you and have a great day,

Chris Monroe
Office Manager
LJ Construction