ERIE COUNTY WATER AUTHORITY
AUTHORIZATION FORM
For Approval/Execution of Documents
(check which apply)

Contract: Project No.: 201900109
Project Description: Amend the Professional Services Agreement with Veraview, LLC relative to audio & video equipment at Ellicott Square & Service Center

Item Description:
- [ ] Agreement
- [ ] Professional Service Contract
- [x] Amendment
- [ ] Change Order
- [ ] BCD
- [ ] NYSDOT Agreement
- [ ] Contract Documents
- [ ] Addendum
- [ ] Recommendation for Award of Contract
- [ ] Recommendation to Reject Bids
- [ ] Request for Proposals
- [ ] Other

Action Requested:
- [ ] Board Authorization to Execute
- [ ] Board Authorization to Award
- [x] Legal Approval
- [ ] Execution by the Chairman
- [ ] Board Authorization to Advertise for Bids
- [ ] Execution by the Secretary to the Authority
- [ ] Board Authorization to Solicit Request for Proposals
- [ ] Other

Approvals Needed:

APPROVED AS TO CONTENT:
- [x] Department Head
- [x] Risk Manager
- [x] Director of Administration
- [ ] Executive Engineer

APPROVED AS TO FORM:
- [x] Legal

APPROVED FOR BOARD RESOLUTION:
- [x] Secretary to the Authority

Remarks:

Resolution Date: Item No:
ERIE COUNTY WATER AUTHORITY

CHANGE ORDER NO. 1

PROJECT NO.: 201800246
JOB NUMBER: 
OWIP NO.: 

CONTRACT NO.: 
EC NO.: 
ENTRED BY/DATE: 

TITLE: Provide design, installation & programming of Audio
And Video Equipment for the ECWA’s Ellicott Square Bldg. Boardroom and Service
Center Training Room

CONTRACTOR: Veraview LLC

DESCRIPTION OF CHANGE TO CONTRACT:
Provide parts and labor necessary to accommodate for removable microphones at the head table in the
Authority’s Service Center Training Room
Line Item 13 – Rack systems did not originally accommodate for portable equipment.

REASON FOR CHANGE:
The layout of the Training Room at the Service Center must remain fluid to accommodate the many uses
of that space, whether it be Board Meetings, training classes or health fairs

COMPENSATION:
$631.22

>>>>> APPROVED BY: <<<<<

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<th>CONTRACTOR</th>
<th>DATE</th>
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PREPARER: DATE
SR. DIST. ENGINEER: DATE
EXECUTIVE ENGINEER: DATE
CHAIRMAN: DATE