**Contract:**

**Project No.:** 201800212

**Project Description:** Furnish, Deliver, and Install One Two-Stage Basic Compressor for Van de Water Sludge Plant. 2019 CAPITAL BUDGET AMENDMENT

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**Item Description:**

- [ ] Agreement
- [ ] Professional Service Contract
- [ ] Amendment
- [ ] Change Order
- [ ] BCD
- [ ] NYSDOT Agreement
- [ ] Contract Documents
- [ ] Addendum
- [ ] Recommendation for Award of Contract
- [ ] Recommendation to Reject Bids
- [ ] Request for Proposals
- [X] Other  Budget Transfer

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**Action Requested:**

- [ ] Board Authorization to Execute
- [ ] Board Authorization to Award
- [ ] Board Authorization to Advertise for Bids
- [ ] Board Authorization to Solicit Request for Proposals
- [X] Other  Board Authorization to Transfer Funds from 2018 to 2019 Capital Budget

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**Approvals Needed:**

**APPROVED AS TO CONTENT:**

- [X] Department Head Date: 4/1/19
- [ ] Risk Manager Date:
- [ ] Director of Administration Date:
- [X] Executive Engineer Date: 4/1/19

**APPROVED AS TO FORM:**

- [X] Legal Date:

**APPROVED FOR BOARD RESOLUTION:**

- [X] Secretary to the Authority Date: 4/1/19

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**Remarks:**

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**Resolution Date:**  
**Item No:**
To: Terrence D. McCracken, Secretary to the Authority

From: David M. Patton, Senior Production Engineer

Subject: Furnish, Deliver, and Install One Two-Stage Basic Compressor for Van de Water Sludge Plant ECWA Project No. 201800212

On November 29, 2018, the Authority awarded the contract to Furnish, Deliver, and Install One Two-Stage Basic Compressor for Van de Water Sludge Plant. Due to this contract being awarded late in the 2018 year this product and service could not be completed in 2018. I am requesting that the budgeted dollars from 2018 for $18,900.00 be transferred to a new 2019 capital budget line. This new capital Budget line for 2019 in department 1015 and is necessary to have this product and service installed.

Attached please find the following documents:
- Blue Authorization Form.
- One Copy of the Budget Transfer Authorization Form

DMP:PDM:jmf
Attachments
cc: R.Stoll
 VAWA-178-1801-I-186

P:\ECWA\F201800212\Memo03 Budget Xfer.docx
ITEM - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2019

Motion by seconded by

WHEREAS, In a resolution dated November 1, 2018, the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2019; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has been advised by David Patton, Sr. Production Engineer, that funding is needed to pay for an Air Compressor initially budgeted and expected to be delivered in 2018; and

WHEREAS, Due to the contract being awarded late, the purchase and delivery of the compressor could not be completed in 2018; and

WHEREAS, In order to provide funding for this, funds within the Capital Budget will need to be re-allocated as follows:

<table>
<thead>
<tr>
<th>Unit No</th>
<th>Capital No:</th>
<th>Description</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>1015</td>
<td>101361</td>
<td>Air Compressor</td>
<td>$18,900</td>
<td></td>
</tr>
<tr>
<td>1015</td>
<td>101244</td>
<td>Sludge Plant Study</td>
<td>$18,900</td>
<td></td>
</tr>
</tbody>
</table>

Totals $18,900 $18,900

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual Capital Budget for the fiscal year 2019 be amended as listed above.
Budget Transfer Authorization

Budget Transfer No: ____________ Date: 3-27-2019

Transfer From:

<table>
<thead>
<tr>
<th>Unit</th>
<th>Dept</th>
<th>Exp/Capital No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1015</td>
<td>100</td>
<td>101311</td>
<td>Sludge Plant Study</td>
<td>18,900</td>
</tr>
</tbody>
</table>

Transfer To:

<table>
<thead>
<tr>
<th>Unit</th>
<th>Dept</th>
<th>Exp/Capital No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1015</td>
<td>100</td>
<td>101311</td>
<td>Air Compressor</td>
<td>18,900</td>
</tr>
</tbody>
</table>

Statement as to Necessity of Budget Transfer:

Unit was bid and awarded in 2018 but could not be delivered or installed until 2019, used to pay in 2019

Required Approvals*:

Unit Head: [Signature]
Dept. Head: [Signature]
Budget/Financial Analyst: [Signature]
Executive Engineer: [Signature]
Comptroller: [Signature]
Deputy Director: [Signature]
Executive Director: [Signature]
Board Resolution Date: ____________

* See Back of Form for "Outline of Approvals Required for Budget Transfers", Schedule A and "Approvals Required for Creation of New Budget Items", Schedule B