



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

March 6, 2019

To: Terrence D. McCracken, Secretary to the Authority

From: David M. Patton, Senior Production Engineer

Subject: Furnish and Deliver Automatic Transfer Switch
For Harris Hill Pump Station
ECWA Project No. 201900040

The Production Department is requesting Board Authorization to Advertise for Bids for the above referenced purchase only contract.

This Automatic Transfer Switch will allow the on-site generator to energize and de-energize as power fluctuations/outages occur thus providing the customers in this area with a more consistent and immediate service response. With the current station configuration, a qualified Water Authority employee must be notified of the power interruption and respond by traveling to the station to manually transfer the power. This will often occur during an off shift and or in inclement weather conditions.

The installation of the Automatic Transfer Switch will be performed by the Authority's Electrical Contractor.

The following documents are attached:

- Blue Authorization Form - this form provides the project name and project number, the action that is being requested of the Board, and it provides a list of approvals that are required prior to being acted on by the Board.
- One (1) set of Contract Documents.

The Project Manual needs to be reviewed by the Risk Manager and the Legal Department before the Board can provide the Authorization to Advertise.

DMP:DPM:jmf

Attachments

cc: R.Stoll

S.Aiple

PUWA-040-1901-I-186