ERIE COUNTY WATER AUTHORITY
INTEROFFICE MEMORANDUM

February 6, 2019

TO: Terrence McCracken, Secretary to the Authority
FROM: Steven W. Denzler, P.E., Distribution Engineer
SUBJECT: Training/Travel Request to the New York AWWA Conference, Saratoga Springs

Enclosed please find executed travel/training requests and an Authorization (Blue) Form for the annual New York AWWA Conference to be held in Saratoga Springs, NY on April 16-18th, 2019. Request Board Approval to attend this event.

Appreciate your assistance with this matter.

SWD
Enclosures
TRAVEL REQUEST

Name: Steven Denzler

Job Title: Distribution Engineer

Department: Design - 2501

Destination(s): AWWA Conference - Saratoga Springs, NY

Reason for Travel (check one): Training ✓ Authority Business □

Is this training needed to meet professional licensing requirements? Yes

Description of training or business, and reasons and benefits of attendance:

Annual AWWA NY state conference discussing distribution system topics.

Dates of Travel:

From: Day (M T W T F S S), Date 4/16/19 To: Day (M T W T F S S), Date 4/18/19

Total number of business days: 3

Estimated Cost:

Transportation costs can be obtained from Trish Fabozzi in Legal X8456.

Transportation $50 Hotel Accommodations $200 Meals $50

TOTAL ESTIMATED COST $300 W/ REGISTRATION FEE $630

Balance in the travel budget prior to his trip $4000 G/L Number 2501 401000 921212

Comments (i.e. spouse traveling, preferences): Use ECWA vehicle for trip (Truck B1 - Design)

Approvals:

Department Head: ________ Date: 1-24-19

Executive Director: ________ Date: 1-31-19

Secretary: ________ Date: ________

Date of Resolution: ________ Item No. ________

Rev. 4/07
New York’s Water Event  
April 16 - 18, 2019  
Saratoga Springs City Center

**REGISTRATION FORM**

REGISTRANT INFORMATION  
(Please list additional names on a separate sheet of paper.)

Name:  Steven Denzler  
Organization:  Erie County Water Authority

AWWA#:  00016797  
Operator Certification #:  NY0041422

Address:  3030 Union Road  Checkertown  NY  14227

Phone:  716 685-8227  Fax:  716 684-3937  Email:  sdenzler@ecwa.org

☐ I am a New Attendee  ☐ I am a New Member (joined after September 2018)  ☐ I am a Young Professional (35 & Under)

**PAYMENT INFORMATION**

<table>
<thead>
<tr>
<th>Early Registration</th>
<th>Late Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Received before February 22</td>
<td>Received after February 22</td>
</tr>
<tr>
<td><strong>Member Rate</strong></td>
<td><strong>Non Member Rate</strong></td>
</tr>
<tr>
<td>$330</td>
<td>$545</td>
</tr>
<tr>
<td>$330 with Tour of Ross Valve (Operators Only)</td>
<td>$60 - Retiree Rate</td>
</tr>
<tr>
<td>$60 - Retiree Rate</td>
<td>FREE - Student Rate</td>
</tr>
<tr>
<td><strong>Full Conference</strong></td>
<td><strong>Tuesday Only</strong></td>
</tr>
<tr>
<td>$175</td>
<td>$390</td>
</tr>
<tr>
<td>$25</td>
<td>$200</td>
</tr>
<tr>
<td>$140</td>
<td>$165</td>
</tr>
<tr>
<td><strong>Operators Day</strong></td>
<td><strong>Added Rep</strong></td>
</tr>
<tr>
<td>Wednesday, April 11</td>
<td>No Hours Awarded</td>
</tr>
<tr>
<td>$60 (Includes a hot breakfast and hot lunch)</td>
<td>$140</td>
</tr>
<tr>
<td>$60 with Tour of Ross Valve (Operators Only)</td>
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</tr>
</tbody>
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Hotel Information  
Saratoga Hilton  
book online at:  www.NYSAWWA.org  
or call:  (518) 584-4000 and mention code  
AWWA

*Non-Member Rate includes membership to NYSAWWA $215. **Includes Tuesday, April 16, reception. Cocktail hour begins at 5:00 pm.

In order to process your registration, we must receive one of the below forms of payment:

☐ Check enclosed, made payable to NYSAWWA

☐ Credit Card # ______ / ______ / ______ / ______  
Expiration Date ______ / ______  CVC Code ______  
☐ Master Card  ☐ Visa  ☐ Discover  ☐ AMEX

Billing Contact:  
Billing Address:  
Phone:  _______  Fax:  _______  Email:  _______  
Authorized Signature:  
Date:  

**REGISTER ONLINE AT WWW.NYSAWWA.ORG**

Cancellation Policy: Registration fees will be refunded for cancellations received in writing no later than March 8.  
After March 8, registration fees are transferrable but not refundable.