

Central Purchasing Declaration of State of Emergency

Work Order No.: _____

OWIP No.: _____

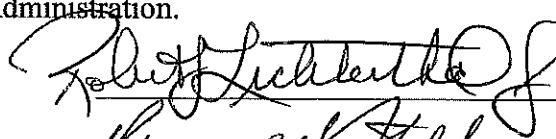
Project No.: _____


Date of Emergency: December 21, 2018

Detailed Description of Emergency Condition:

Please see the attached memo from Sabrina Figler, Director of Water Quality.

Authorized Signature: Pursuant to the Purchasing Guidelines (Page 17) authorization granted to one or more of the following two (2) individuals: Any Commissioner, the Executive Director, Executive Engineer, and/or the Director of Administration.

 12/21/18
Deputy Director

 12/21/18
EXEC. ENGR

To: Purchasing System File



ERIE COUNTY WATER AUTHORITY

INTEROFFICE MEMORANDUM

December 21, 2018

TO: Robert Lichtenthal, Deputy Director

FROM: Sabrina A Figler, Director of Water Quality

SUBJECT: **QUARTERLY DBP ANALYSIS: URGENT SAMPLING
REQUIRED**

Disinfection By-Product (DBP) Sampling and Analysis is required by SDWIS to be performed quarterly, within a given time frame of each quarter. Any sampling not completed within the required time frame is a violation by the state. Also, all compliance tests **MUST** be completed by a New York State ELAP certified laboratory, otherwise, another state violation will result.

Our contract laboratory, Pace Analytical, received our last set of quarterly samples on December 6, 2018 (this set was a resampled set due to a previous error on their part). Pace notified me yesterday, late afternoon, that due to their equipment failure they took it upon themselves to forward ECWA's samples to their contract laboratory, BSK, in California. BSK of California is **NOT** NYS ELAP certified to perform DBP analysis. The results will not be accepted by the state.

Therefore, we need to resample our DBP sites, and submit them for analysis by the end of the month. Erie County Public Health Laboratory (ECPHL) is certified by NYS and is able to accept our samples next week at a cost of \$100.00/ sample for 21 samples. This is \$11.00 greater than the contracted price with Pace Analytical. Please refer to purchase order #SB18-00021.

Thank you in letting me expedite this process.

Sincerely,

A handwritten signature in black ink, appearing to read "Sabrina A. Figler", written over a horizontal line.

Sabrina A. Figler

cc: Lori Molina